



## New Student Registration Steps and Requirements

Welcome to Hagerty High School. The information and requirements below **MUST** be completed and submitted upon enrolling based on Florida State laws and Seminole County Public Schools policy.

**\*\*Enrollment is completed online through Seminole County Public Schools\*\***

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High School  
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Oviedo, FL 32765  
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**Robert Frasca Jr.**  
Principal  
407- 871-0700

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### Steps for enrollment. Go to:

-SCPS website <https://www.scps.k12.fl.us/parents/enrolling-your-student/>

-click 'Enroll in SCPS'

-click 'Enroll in Grades 2-12'

*Follow the steps as the application process will walk you through what information is needed, what forms are needed, and when to upload each. Below is what is needed to register and what will be requested during the online process.*

1. A student transferring into Seminole County Public Schools should have the **most recent/current grades AND transcript from the previous school.**
2. **\*\*Students enrolled in an Exceptional Student Education (ESE) program must provide a current copy of the Individual Education Plan (IEP)\*\*** If a student has a current 504, a copy of the 504 will be needed during the online process.
3. **Birth Certificate**
4. Florida Immunizations (**680 form**): *The State of Florida requires that all immunizations be recorded on the Florida HRS 680 Certificate. This form can be obtained from a doctor, medical clinic, or any public health department office.*  
**\*\*NO STUDENT WILL BE ALLOWED TO REGISTER WITHOUT THE 680 FORM.\*\***
5. **Proof of Medical Examination/Physical:** A health exam, completed within the last 12 months must be signed and dated by physician. Also, it must show results of the examination and cannot be a simple statement from the physician.  
*\*\*Students who have previously attended a Florida school are exempt from this requirement.*
6. **Three (3) Proofs of Residence:**
  - Current utility bill (water or power) or initial order for this service
  - A driver's license, auto registration, or voter's registration to show current address
  - A deed/lease for current residence. Deed – copy of recorded deed or declaration of homestead exemption. Lease – copy of current lease, rental agreement, or notarized letter from the landlord.
7. **\*\*Divorced/Separated Parents\*\*** – one of the following is required.
  - **Divorced parents** – ONE of the following documents – certified copy of final judgement of divorce, court custody order, court guardianship order, or such document establishing the right to custody.
  - **Separated parents** – A notarized statement that the child actually lives in the home of the parent designated in the child's school record as the residential parent.



SEMINOLE COUNTY  
PUBLIC SCHOOLS

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[www.scps.k12.fl.us](http://www.scps.k12.fl.us)